Prestolee Pre-School & Nursery Terms and Conditions

1. Introduction

These Terms and Conditions outline the expectations, responsibilities, and entitlements for families accessing Prestolee Pre-School and Nursery provision. By accepting a place, parents/carers agree to adhere to the terms set out in this document

2. Session Times and Structure

- The standard school day for Pre-School and Nursery runs from 8:45am to 2:45pm.
- Families may opt to add an additional 30-minute session from 2:45pm to 3:15pm at a cost of £2.20 per day.
- Additional paid sessions may be requested at £17 per session, subject to availability and at the discretion of the main school office. These are typically used by families who do not qualify for 30 hours of funded childcare to enable their children to attend 3 full school days.

3. Funding Eligibility

3.1 15-Hour Universal Funding

All children aged 3 and 4 are entitled to 15 hours of free early education per week, starting from the term after their third birthday.

3.2 30-Hour Extended Entitlement

Families may qualify for 30 hours of funded childcare if they meet the government criteria. Eligibility typically includes:

- Both parents (or the sole parent in a single-parent household) must be working and earning the equivalent of at least 16 hours per week at national minimum wage, but less than £100,000 each per year.
- Applications must be made through the Government Childcare Service website.
- A valid 30-hour eligibility code must be provided to the school before the start of term, and parents must reconfirm eligibility every 3 months.
- Failure to reconfirm may result in loss of extended hours, and fees will apply.

3.3 Proof of Eligibility

Parents must provide:

Prestolee Multi Academy Trust is a company limited by guarantee registered in England and Wales number 9481323. Registered Address:
Church Road, Stoneclough, Radcliffe, Manchester M26 1HJ T: 01204 331521 F: 01204 331520 E: prestolee@prestoleetrust.org I: www.prestolee.bolton.sch.uk @prestolee_1911

- A valid 30-hour code (if applicable)
- The parent/carer National Insurance Number
- Child's date of birth and birth certificate if requested

4. Fees and Payments

- Fees apply to all non-funded sessions as listed above.
- Absences are chargeable. Parents/carers are liable for all booked Nursery or Pre-School sessions regardless of absence for any reason, including sickness or holidays.
- Fees must be paid in line with the school's payment schedule and procedures.
- Failure to pay may result in the withdrawal of additional sessions or, in serious cases, the child's place.

5. Attendance Requirements

- Consistent attendance is expected to support children's development and ensure continuity.
- Parents must inform the school office of any absences.

6. Before and After School Club

- Children who have not yet turned 3 are not permitted to attend before or after school club.
- All children in Nursery and Pre-School must be fully toilet trained before they can attend before or after school club.
- Attendance at wraparound care is subject to availability and may require separate booking and fees

7. Admissions and Availability

- Places are subject to availability and allocated according to the school's Nursery and Pre-school admissions procedures.
- Additional paid sessions are not guaranteed and will only be granted if staffing and ratios allow.

8. Behaviour, Welfare, and Expectations

- The school reserves the right to withdraw a place if a child's behaviour endangers themselves or others, or if parents/carers fail to comply with these Terms and Conditions.

9. Changes to Terms and Conditions

These Terms and Conditions may be updated from time to time. Families will be notified of any significant changes.